

### **Cambridge International Examinations**

Cambridge International General Certificate of Secondary Education

#### INFORMATION AND COMMUNICATION TECHNOLOGY

0417/22

Paper 2 Practical Test A

May/June 2017

MARK SCHEME
Maximum Mark: 80

Pub	IIS	ne	a

This mark scheme is published as an aid to teachers and candidates, to indicate the requirements of the examination. It shows the basis on which Examiners were instructed to award marks. It does not indicate the details of the discussions that took place at an Examiners' meeting before marking began, which would have considered the acceptability of alternative answers.

Mark schemes should be read in conjunction with the question paper and the Principal Examiner Report for Teachers.

Cambridge will not enter into discussions about these mark schemes.

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This syllabus is approved for use in England, Wales and Northern Ireland as a Cambridge International Level 1/Level 2 Certificate.



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#### Header

Page numbers left aligned Automated file name and path right aligned 1 mark

### <u>Undergraduate Guide For New Students</u>

### Edited by: Candidate Name

Welcome to the University of Tawara. We are de outstanding university with a community of staff academic excellence. Take this opportunity to me community.

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1 mark 1 mark

Subtitle Data entry 100% accurate

1 mark

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UG-subtitle style applied – sans serif, 16pt, italic, centre aligned, no space after

### International Community

say that we are an

#### Columns

Section break correct position 1 mark 3 columns, 1.5 cm column spacing 1 mark

students from more than 140 different nations studying here. Out of a total student

population of 31,000, 40 per cer other countries and we have in 11.000 international students stu us.

25%

Students By Domic

UK

■ EU countries

Non-EU countries

### Welcome Week

Your first week is known Week and includes importar induction events. Some o

such as your first meeti Programme Director and Personal Tutor are essential. Other events are optional but very

much recommended as they are designed to

### University Card

Subheadings (8)

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1 mark

door The card is also access control card.

recognised by many businesses around the world and production of this card may

you to discounts or additional

ges.

### Chart

Pie chart, correct data (Total only) 1 mark Chart in correct position, within margins, all data fully visible 1 mark Chart title 100% accurate 1 mark

% labels only on each sector, correct legend displayed

1 mark

### Personal Tutor

you arrive at the university you will signed a personal tutor who has both an academic and pastoral role. This is a named member of academic staff from sonal tutors are

take part in social events

complete administrative tasks

join student clubs and societies

- visit the welcome fair
- find your way around the

university campus.

### **Bullets**

Square bullets applied 1 cm hanging indent

1 mark 1 mark

transition to ou get the most progress through

your university career. They provide crucial support and it is therefore vital that you get

and use them for support and Footer Name, Centre number, candidate number left aligned

Name, Centre Number, Candidate Numbe

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### Teaching Methods

We are proud that 80 per cent of our graduates leave the university with a 1st or 2:1 award in their degree. This is testament to the quality of teaching here. Teaching styles in university are different to other educational environments. The teaching environment will vary in different degree programmes but is likely to include lectures, seminars, tutorials, practical sessions and electronic learning.

Lectures are designed to convey ideas or information to a large group and are one of the main ways that you will be taught. There can be anything from 50 to more than 200 students in a lecture hall and a typical lecture lasts 50 minutes to an hour. As lecturer has to deliver a lot of informati Image such a large audience in a short spar time there are not normally opportunity ask questions during the lecture. To exthat you can follow what is being cover lectures you should check whether slides/handouts are available for download beforehand. Lectures provide introduction to a topic, covering the key

Seminars are smaller and less formal than lectures, typically with groups of 5 to 30 Name, Centre Number, Candidate Number

reading and research.

ideas and areas of importance from which you will be expected to conduct further **PUBLISHED** 

students. They provide an opportunity to ask detailed questions and debate themes and ideas. In seminars you have the chance to a wide range of personal and key

Thick (3–4pt) border applied to correct paragraph Light grev shading applied to paragraph i.e. fills box

Tutorials will usually be an individual meeting with a unit or personal tutor. They are often used to give feedback on your work and to discuss your general progress. It is important that you make the most of this opportunity for personal attention. Prepare in advance any questions you wish to raise or particular study problems that you would like advice on.

Practical sessions enable you to learn b

Correct image inserted in correct position 1 mark Image flipped so the skater faces left 1 mark Aligned top of text and left margin, text wrapped 1 mark Resized to 2cm wide, aspect ratio maintained 1 mark

> skills such as problem solving and team working.

### Libraries

There are five university libraries which you can use with your university card. Our team of librarians will help you make the best use of the resources available. They will help C:\Users\ExamID1\UGGUIDE.DOCX

you find relevant information from reliable sources for your assignments and will teach you how to identify, navigate, interpret and use information resources successfully.

be invited to attend a library 1 mark session and details can be found at 1 mark om of your personalised Student

Induction Checklist.

### Leisure Activities

provide plenty opportunities enjoy activities outside of your studies. We have more than 100 societies covering everything from culture. music and dance, to politics, enterprise. business and There is no limit to how many societies vou can join, so

continue with an existing hobby or try something new. We also have more than 60 sports clubs so there are plenty of opportunities to play sport at competitive level or purely to keep fit and meet new people. Visit the sports centre to see our outstanding facilities.

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3

### Computing Services

Correct paragraph moved to here

We have extensive computing facilities. Desktop PCs are available for students to use in study spaces and you can borrow a wireless laptop for up to 24 hours to connect anywhere on campus. WiFi is freely available throughout the campus and in student bedrooms, and is very easy to connect. Our network provides you with access to a wide range of software applications and collaboration tools to support study and research.

On enrolment you will be provided with a computer account and a university email address. You should activate your computer account before arriving to get a head start in the registration process and to be able to access the internet and university online services as soon as you arrive on campus. Your computer account enables you to access online resources and services including email and networked file storage.

Your university email account is web-based so you can access your email from anywhere at any time. Throughout your time of study the university will contact you through your university email account so it is important that you check it regularly to ensure you receive important messages. learning resources, course materials, interact with your tutor and other students, and you can also submit work electronically. Our mobile app enables you to access these facilities from your phone or tablet. It will even notify you when new course materials are made available. All our online services can be accessed from home or off campus easily and instantly using our VPN service.

Everyone at the university is fiercely committed to doing everything possible to provide the very best educational experience for you. We hope you enjoy your time here and wish you every success in your studies this year. C:\Users\ExamID1\UGGUIDE.DOCX

Spellings students and course corrected 1 mark

### Page layout

Landscape orientation

1 mark

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1 mark

1 mark

top of columns balanced, no widows/orphans, split lists/charts, blank pages

1 mark

Name, Centre Number, Candidate Number © UCLES 2017

### **Extended Doctoral Options**

**Title**Correct, 100% accurate 1 mark

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Accountancy	Accountancy		Phillip Tasker	Balmoral Centre
Animal Sciences		6	John Needham	Bidgood Hall
Chemistry		6	Chin Tao	Joseph Hawkins Centre
Molecular and Inte	grative Physics	6	Chin Tao	Joseph Hawkins Centre
Natural Resources	and Environmental Sciences	6	John Needham	Bidgood Hall
Veterinary Clinical I	Medicine	6	Tamara Bansal	Simcoe Hall
Veterinary Pathobic	ology	6	Tamara Bansal	Simcoe Hall
Agriculture and Cor	nsumer Economics	5	John Needham	Bidgood Hall
Anthropology		<u></u>	Chin Tao	Joseph Hawkins Centre
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Vinceiales.	(33 records)	5	Mohammed Ahktar	Parkhurst Centre
Microbiology	(00.000.00)	$\int_{5}$	Chin Tao	Joseph Hawkins Centre
Special Education		5	Susan McKenna	Ruskin Hall
Veterinary Comparative Biosciences		5	Tamara Bansal	Simcoe Hall
Aerospace Engineering		4	Malik Bazzi	Tobin Hall
Architecture		4	Jeremy Agnew	Sanford Hall
Cell and Developmental Biology		4	Chin Tao	Joseph Hawkins Centre
Comparative Literature		4	Chin Tao	Joseph Hawkins Centre
Crop Sciences		4 John Needham	Bidgood Hall	
<b>Environmental Scie</b>	nce in Civil Engineering	4	Malik Bazzi	Tobin Hall
Human and Commi	unity Development	4	John Needham	Bidgood Hall
Industrial Engineeri	ing	4	Malik Bazzi	Tobin Hall
Landscape Architec	cture	4	Jeremy Agnew	Sanford Hall
Linguistics		4	Chin Tao	Joseph Hawkins Centre
Musicology		4	Jeremy Agnew	Sanford Hall
Nuclear Engineering	g	4	Malik Bazzi	Tobin Hall
Organization and Lo	eadership in Higher Education	4	Susan McKenna	Ruskin Hall
Recreation Sport ar	nd Tourism	4	Mohammed Ahktar	Parkhurst Centre
Regional Planning		4	Jeremy Agnew	Sanford Hall
Statistics		4	Chin Tao	Joseph Hawkins Centre
Theatre Foundation	ns	4	Jeremy Agnew	Sanford Hall
Theoretical and Ap	plied Mechanics	4	Malik Bazzi	Tobin Hall
Total subjects	33			
<b>,</b>				number, Candidate nun

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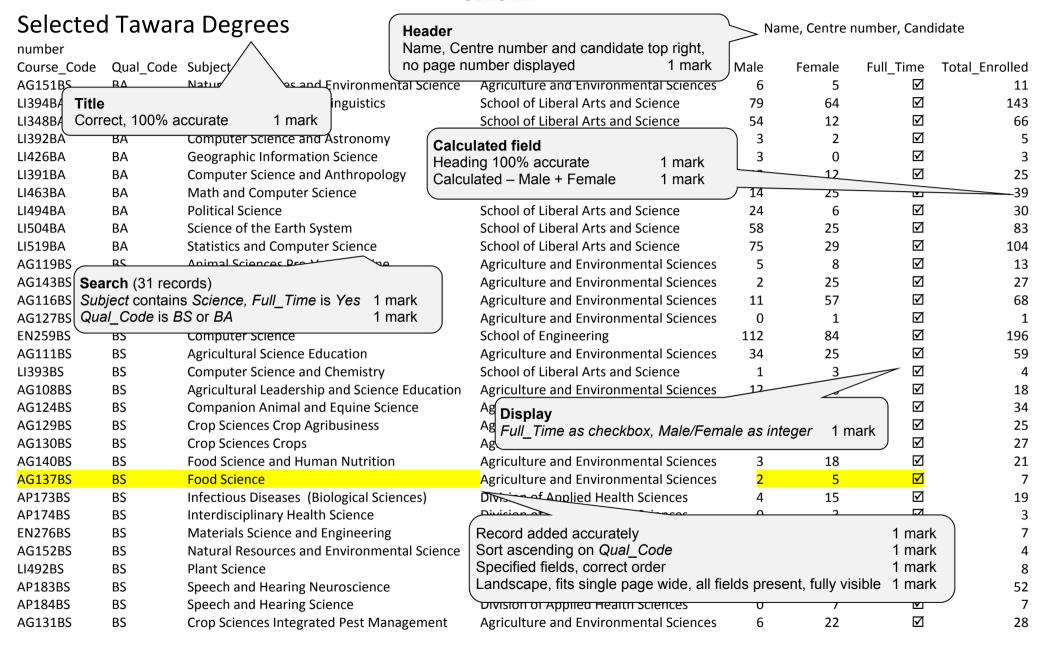
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1 mark

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### **Date field**

Date in header displays in correct format 25 April 2017 1 mark

08 March 2016

Tawara University - New Student Guidance

Fields «First\_Name» «Last\_Name», «Degree» correct position and spacing 1 mark

Fields «Start\_Date» and «Faculty» correct position and spacing

1 mark

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lame: <mark>«First_Name» «Last_</mark>		ommence: «Start_Date»		
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Meet your Personal Tutor Information Services				
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Once on University premises,				
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students. The schedule for th			,	
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10.30 am	«Session 2»	«Session 2»		
12.30 pm	«Session 3»	«Session 3»		
2.00 pm	«Session 4»			
3.00 pm	«Session 5»	«Session_4»		
Student Signature:		«Session 5»		
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Candidate Name, Centre number and candidate number in the footer 1 mark

Name, Centre number, candidate number,

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1 mark

06 March 2016

### Cambridge IGCSE - Mark Scheme **PUBLISHED**

Result of merge - 4 checklists printed -Sophie Arnold, Mohamed Bansal, Ishmael Contreras and Sophia Cunningham only

> 06 March 2016 Tawara University - New Student Guidance After you have accepted your offer to study at Tawara, these are some of the things you will need to do seat. Student Induction Checklist
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> Course of study Business Administrator Feculty Business Subod Properties in study
> Complete registration online through Unifform
> Apply for study
> Complete registration online through Unifform
> Apply for student card by uphracing photograph to their ortal
> Ensure you will be ready to begin pain studies on the date obove
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Tawara University - New Student Guidance

After you have accepted your offerto study at Tavaro, these are some of the things you will need to do east.

After you have accepted your offer to study at Tawara, these are some of the things you will read to do next:					
	adent Induction Chacklist				
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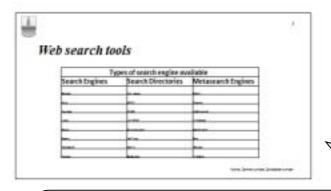
Name. Centre number, candidate number

Slides imported correctly, no blank slides, no overlap of items, no changes to text 1 mark Master Slide – items to be in same position and size on all slides for following marks: Logo top left, appropriate size, aspect ratio maintained 1 mark Name, Centre no and candidate no bottom right, auto slide numbers top right 1 mark





Slide 1 - changed to title and subtitle layout, name inserted 1 mark Characteristics of the Internet deleted 1 mark





#### Web search tools - slide 3

Title and table layout, 3 × 9 plain table grid, no shading, gridlines displayed 1 mark Data copied correctly into table, displayed on one line 1 mark New first row inserted, title entered accurately 1 mark First row cells merged, title centred over 3 columns 1 mark Rows 1 and 2 - bold and 24pt font size 1 mark

How to evaluate website content

- · check the website domain ac, gov, org, edu suffixes are usually reliable
- compare information from different sources/sites
- check for blas/selvertising/purpose of site
- . see If responsible bodies have endorsed the site
- . If site hastestimonials it is likely to be reliable
- · check date if out of date is unlikely to be reliable
- check author's credentials
- . check functionality of website

Citing online resources

- · avoiding plagiarion
- · adhering to copyright

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# Why internet information may not be reliable

- · anybody can set up a website
- · internet is not regulated
- · commercial sites may be biased
- · wikis can be edited by non-experts

Why Internet information may not be reliable - slide 4

Two reasons given, i.e.

Internet not regulated Anyone can set up a website

1 mark 1 mark

1 mark per valid reason, max 2 marks.

Name, Centre number, Candidate number

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#### How to evaluate website content - slide 5

Two methods given, i.e.

Check website domain 1 mark Check author's credentials 1 mark

1 mark per valid reason, max 2 marks.



### How to evaluate website content

- · check the website domain .ac, .gov, .org, .edu suffixes are usually reliable
- · compare information from different sources/sites
- · check for bias/advertising/purpose of site
- see if responsible bodies have endorsed the site
- if site has testimonials it is likely to be reliable
- check date if out of date is unlikely to be reliable
- · check author's credentials
- · check functionality of website

Name, Centre number, Candidate number

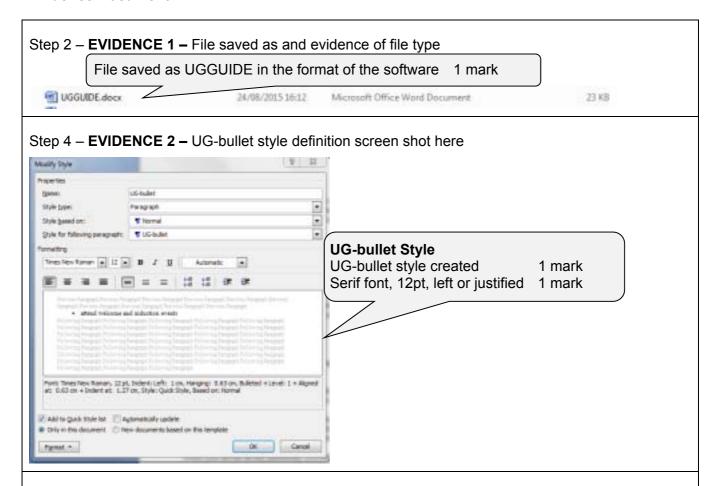
#### **Print**

Print 6 slides to page and Two × single full page slides 4 and 5

1 mark

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#### **Evidence Document**



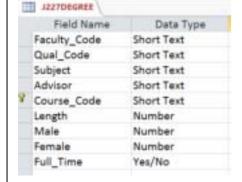
### Step 23 – **EVIDENCE 3 –** Evaluation and recommendation here: Any 3 from:

Blog – one person/organisation diseminating information, postings can be longer/more detailed Blog is a personal internet journal/diary - writer will type in obsevations on some topic Blog creator drives content, one person's thoughts, one author posts thought on a subject, blog posts typically longer, readers can comment on content, blog unmoderated

Forum: - a group sharing thoughts, discussions, comments are brief, user generated content, broader collection of thoughts, conversation between members of a group, several different thoughts on a subject, comments could be moderated to ensure content is appropriate for the university.

1 mark per valid response up to 3 marks 1 mark for justified recommendation [4 marks]

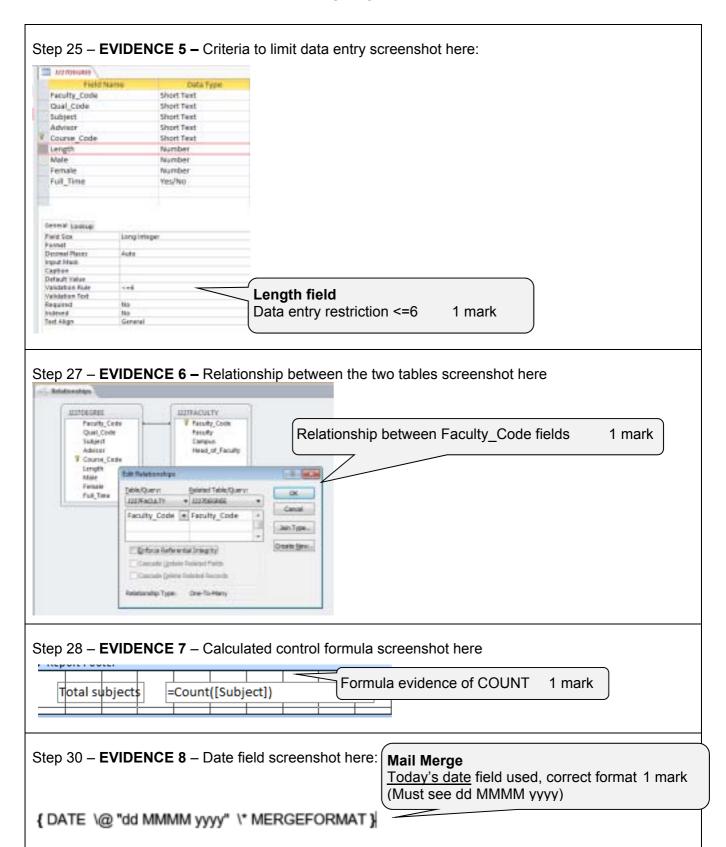
### Step 24 – **EVIDENCE 4** – Database field structure screen shot here:



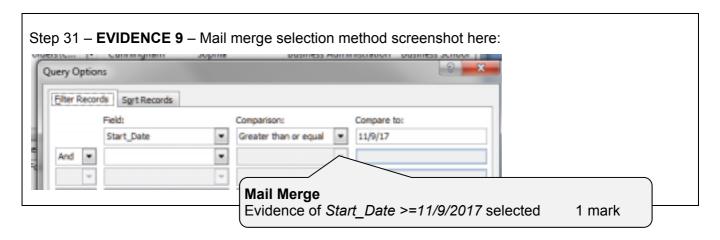
### **DB Structure**

All field names as given/correct data types as given 1 mark Course\_Code set as key field 1 mark

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